

Coburg Community Charter School Board Meeting Minutes

Coburg Community Charter School, 91274 North Coburg Rd, Coburg, OR

Monday, September 21, 2020 6:00 pm

Meeting called to order at 6:03 pm

Board members present: John Barry, Brenda Willis, Jessica Clark, Sarah Brooke, Kate Panum, Paul Thompson

Honorary Board member present: None

Staff members present: Lisa Jager, Holly Campbell, Molly Rust, Katie Brushett

Guests: None

Agenda: The agenda was accepted.

Pubic Comments: None

Consent Agenda: The minutes from the August 24, 2020 Retreat were accepted.

General Reports

- **Finance and Budget**
 - Investments have recovered nicely since drop in March
- **PCS**
 - Virtual Jog a Thon in the works, goal \$15,000 which works out to \$67/student
- **Administration**
 - Phone system concerns, currently unable to leave messages at the school
 - Erate grant process has raised some questions about infrastructure
 - Professional Development for staff focused on tools for distance learning
- **Staff**
 - Successful first day of school
 - Working on building community in the CDL format

Old Business

- **Technology Infrastructure Update**
 - Discussed internet access challenges, phone system concerns, Bell/Announcement system, and security camera upgrades
- **Update on Ready Schools, Safe Learner (RSSL) and CCCS Operational Blueprint**
 - Updated to reflect CDL until end of calendar year
- **Instructional Days/Hours**
 - Board concerned with a 9 day delay of school

- Discussed possibility ODE may change instructional hour and testing requirements at some point

Brenda Willis motioned to add the following dates to the school calendar: October 9, 2020, January 4, 2021, February 15, 2021, and March 19, 2021 with June 18, 2021 becoming a non-contract day for staff. The Board unanimously approved the motion.

- **Board Vacancy**

- One position currently open on Board
- Plan to open community to application process

New Business

- **Communication Needs**

- Lisa to work on getting 3 bids for replacement of phone system per policy

- **Post Winter Break Planning**

- Discussed goals for getting students into building after winter break
- Board expressed interest in getting as many students as safely possible in the building as soon as possible, with a focus on K-3 as state mandates and case numbers allow
- Discussed concerns of students returning to building and how to address safely

Public Comment: None

Meeting adjourned at 8:33 pm

Minutes submitted by Kate Panum