

**Coburg Community Charter School Board Meeting
CCCS 8th Grade Classroom, Board Members
91274 N Coburg Rd
Coburg, OR 97408**

Via Zoom for all guests

Monday, May 9, 2022 6:00pm

Call to Order: 6:07pm

Board members present: John Barry, Brenda Willis, Kate Panum, Doug Young, Donna Villena

Honorary Board members present: Janel McPherson

Staff members present: Lisa Jager, Molly Rust, Liz Bruno

Guests: Kim Torrey, Dave Wallace, Mercia Petewon

Pledge

Agenda: Accepted

Public Comments: None

1. Consent Agenda:

1. The minutes from April 25, 2022 meeting
2. Minutes from May 5, 2022 meeting

2. General Reports

1. PCS Report

1. Bronco Bash Saturday, May 14th
2. Jog-a-thon June 3rd

2. Finance and Budget Report

1. Discussion to follow

3. Administration Report

1. State testing in process
2. Open positions posted for 5th grade teacher, custodian and councilor
3. Many events upcoming over the next month, lots of juggling

4. Staff Report

1. No staff present for report

3. Information/Discussion Items

1. New Board Members - Governance Committee Report

1. Paul Thompson will not be renewing his position, therefore currently 2 open board positions
2. Governance Committee has two candidates to bring forward to open forum on May 23rd, Jacen Miller and Mercia Petewon

2. Review Final Budget for 2021-22

1. Review of final budget spreadsheet

3. Review Overall Budget for 2022-23

1. Review of budget for 2022-23
2. Recommendation for increasing lunch fees and student supply fees

4. 2022/23 Calendar

1. Discussion of proposed 2022/23 calendar

5. Executive Director Search Update

1. Extended offer to David Wallace to be the next Executive Director of CCCS, starting July 1, 2022

4. Action Items

1. Adoption of “Community Charter School Individual Board Member Performance Expectations” and CCCS Board Member Agreement

1. Suggestion to amend under Community Charter School Individual Board Member Performance Expectations to change specific responsibility point 5 to read “Attending events or attending daily operations at the school, assisting with fundraising, and other CCS related tasks as needed”

Motion by Brenda Willis to approve the Community Charter School Individual Board Member Performance Expectations with the above listed amendment. Board unanimously approved.

2. Adoption of Governance Committee Charter

Motion by Kate Panum to approve the Governance Committee Charter. Board unanimously approved.

Public Comments: None

Items for next agenda

- Open Board forum for open board positions
- Final action item for final budget for this year
- Final action item for budget for next year
- Final action calendar 2022-23

Adjourn Meeting 7:30pm

Minutes submitted by Kate Panum, CCCS Board Secretary