

**Coburg Community Charter School Board Meeting**  
**CCCS 8th Grade Classroom, Board Members**  
**91274 N Coburg Rd**  
**Coburg, OR 97408**

**Via Zoom for all guests**

**Monday, April 25, 2022 6:00pm**

**Call to Order: 6:02pm**

**Board members present:** John Barry, Brenda Willis, Kate Panum, Doug Young, Donna Villena,

**Honorary Board members present:** Janel McPherson

**Staff members present:** Lisa Jager, Molly Rust, Liz Bruno, Elise Boyum, Kristine Foster

**Guests:** Jacen Miller, Rachel Hadley, Kim Torrey

**Pledge**

**Agenda:** Accepted

**Public Comments:**

- Liz - busy time of year, thank you for everyone being here
- Kim Torrey - hard to find zoom link for meeting, request to make more visible

**1. Consent Agenda:**

1. The minutes from the March 28, 2022 meeting

**2. General Reports**

**1. PCS**

1. Bronco Bash upcoming on May 14th
2. Jog a thon upcoming
3. Em's game sold out, June 12th
4. Working with community coordinator to help with weekend garden party

**2. Finance & Budget Report**

1. State school fund has increased again this month by about \$5,000
2. Increase of teacher retention grant, allocated approx \$25,000
3. Question about summer school and funding, working with staff and budgeting, will likely be paired down from last year

**3. Administration Report**

1. Lots of good work to get students into library

2. Continue to see behavior issues in classroom

#### **4. Staff Report**

1. Thank you for work on salaries

### **3. Information/Discussion Items**

#### **1. Review Board Goals**

1. Optimize Board Governance and Structure
  1. Working on new candidate timeline
2. Sustainable fundraising model
3. Quality Academic Program

#### **2. First reading of Community Charter School Individual Board Member Performance Expectations**

1. Review of expectation document

#### **3. Committee Charters**

1. Governance Committee
  1. Completed and ready for review
  2. Action item for next meeting
2. Strategic Planning Committee
  1. Complete first reading next meeting
3. Finance Oversight Committee
  1. Complete first reading next meeting
4. Education/Academic Excellence Committee
  1. Complete first reading next meeting

#### **4. Discussion surround Math and Reading Intervention positions**

1. Reading interventions for grades k-5 only
  1. Grant money intended to serve students who have been identified as needing support to catch up to grade level
2. Math intervention - multifactorial
  1. After and before school math club for middle schoolers
  2. Work with intervention students
  3. Work with enrichment students
  4. Working with 3 different math programs/curriculum

#### **5. Facilities Planning (Roof, security cameras, blinds)**

1. Discussion about 7th grade roof 'waterfall', blinds, security cameras and where the need is for student safety
2. Agreed to replace blinds, security cameras, and get new quotes for roof repair outside 7th grade classroom

#### **6. Lease update**

1. Lease renewed by 4j until 2027

### **4. Action Items**

#### **1. Resolution to establish a Temporary Screening Committee**

1. Review of document outlining temporary screening committee

Motion by Kate Panum to adopt the resolution to establish a Temporary Screening Committee.  
Board unanimously approved.

**Public Comments:** None

**Items for next Agenda**

- Information:
  - Committee charters for all committees except governance
  - First reading of budget
  - 2022/23 calendar
  - Lunch Program
- Action Item:
  - Individual board member performance expectations
  - Governance committee charter
- Open forum for new board member applicants

Next meeting May 9, 2022 @ 6pm

**Adjourn Meeting: 7:44 pm**

Minutes submitted by Kate Panum