

**Coburg Community Charter School Board Meeting
Coburg City Council Room, Board & Staff Members
91136 N Willamette St.
Coburg, OR 97408**

Via Zoom for guests

Monday, January 23, 2023 6:00pm

Call to Order: 6:01 pm

Board members present: John Barry, Brenda Willis, Kate Panum, Doug Young, Donna Villena, Mercia Petewon, Jacen Miller

Honorary Board members present: Janel McPherson

Staff members present: Dave Wallace, Beth Monterrosa, Elise Boyum, LeeAnn Erickson, Melodi Jayne

Guests: Kalee Powell

Pledge

Agenda: Accepted

Public Comments: None

1. Consent Agenda:

1. The minutes from Board Meeting minutes from December 5, 2022

2. General Reports

1. PCS Report

1. Bronco Bash May 12th, Shadow Hills Country Club
2. Restaurant fundraisers Coburg Pizza last week, Crumbl cookies coming soon

2. Staff Report

1. Social and Emotional learning update based on staff survey
 1. Struggles: impulse control, boundaries, sitting with discomfort
 2. Growth: Working well with others, flexibility
 3. Concerns: anxiety, peer conflict

3. Finance and Budget Report

1. Draft of Audit
2. CPA search more difficult than expected

4. Administration Report

1. Review of administration report

3. Information/Discussion Items

1. Policy Updates (Donna)

1. Policies for consideration/vote for next meeting
 1. ACB-AR: Bias Incident Complaint Procedure
 2. IL: Assessment Program

2. Court Committee Updates

1. SPC review on IB proposal

1. Lots of positives when looking at SWOT and IB, but also a lot of unknowns
2. Discussed a rough outline for exploration of IB (high level)
 1. 2022-23 discovery phase of what IB is and how it would fit/work at CCCS
 2. 2023-24 possible application phase
 3. 2024-25 prepare for implementation
3. Board agrees to move forward with continuing to learn more about IB with SPC and Dave leading
 1. What does 4j think about IB, charter renewal impact?
 2. Staff discussions

2. Governance committee on election schedule

1. Board vacancies know by end of January every year
2. Applications for Board open the first full week of February and closed by March 31st every year
3. Officer vacancies known by April every year
4. Open forum for Board candidates during first meeting in May
5. Vote for new Board members and officer positions completed during second meeting in May or annual June meeting

3. Updated suicide prevention plan and procedures

1. Review of updated suicide prevention plan

4. Midyear budget review

1. Highlights of budget review
2. Areas increased: nursing services, supplies, textbooks

5. Updates staff handbook

1. Updated handbook presented

4. Action Items

1. Policy updates

- 1. GBEA G1**
- 2. AC.AR G1**
- 3. JEA G1**
- 4. JGAB G1**

Motion by Donna Villena to approved policies on January 2023 agenda including GBEA, AC.AR, JEA, and JGAB. Board unanimously approves.

2. Lottery Update

1. Review of lottery preference update suggestion to add economically disadvantaged students

Motion by JB Barry to adopt the lottery process to add economically disadvantaged students as presented in board packet. Board unanimously approves.

Public Comments: None

Adjourn Meeting: 7:54 pm

Meeting minutes compiled by Kate Panum, CCCS Board Secretary