

Coburg Community Charter School Board Meeting Minutes

Via Zoom Call

Tuesday, February 16, 2021 6:00 pm

Meeting called to order at 6:02 pm

Board members present: John Barry, Brenda Willis, Jessica Clark, Sarah Brooke, Kate Panum

Honorary Board members present: Janel McPherson

Staff members present: Lisa Jager, Holly Campbell, Molly Rust, Lee Ann Erickson, Laura Ralls, Beth Monterrosa, Alyson Young, Lissa Rutter

Guests: Andrea McGarvey, Erica Piquette, Jennifer Smid, Jennifer Fitzgerald, Josh Bevard, Jessica Zerbe, Josh Hartley, Kalle Powell, Mike Eastman, Nityah Borg, Suzanne Henderson, Kim Torrey, Lori Schmid, Heather Kunz

Agenda: The agenda was accepted.

Pubic Comments: None

Consent Agenda: The minutes from the January 19, 2021 Board meeting and February 4, 2021 Special Board Meeting accepted.

General Reports

- Finance: expecting more start 2021-22 budget development
 - Jessica would like to discuss some financial transactions offline
- **PCS**
 - 'Un-auction' starting next week and through spring break
 - Approved donation of air purifiers to make sure all rooms in school are covered
 - Approved funds for 7 SMART boards
- **Administration Report**
 - Full in every grade, waitlist for every grade
 - First information night for lottery coming up this week
 - Exploring options for replacing bell/intercom system
 - Carson Cleaveland hired as tech assistant
 - Working on Coburg Community connections such as valentines bookmarks and 5K run
 - Professional development - how to balance CDL, in person, hybrid
 - Second Steps Curriculum purchased
- **Staff Report**
 - Survey of staff about how hybrid is going. Wide range of answers.

Old Business

• Review Strategic board goals

- Goal 1: ensure CCCS has a 'HOME' for the foreseeable future
 - Waiting for 4j to get back to us, but understanding is if lease is kept similar to current lease it might be moved along faster. Due to COVID our lease would not be priority for 4j if changes are made.
- Goal 2: Optimize Board Governance and Structure
 - Working on Board recruitment, top priority.

JB moved to approve April 15, 2021 as the formal deadline for Board applications. Board approved unanimously.

- Goal 3: Create a sustainable fundraising model
 - Not much work done due to COVID and other goals, but seen as vital to school success.
- Goal 4: Ensure that middle school offering is competitive and enrollment is stable
 - Competing with other schools might not be the best, but rather demonstrate what sets us apart.
 - Discussion with middle school teachers and parents to see what their vision would be.
- Goal 5: Ensure that CCCS offers a quality academic program
 - Rolled into goal 4 for now.
- Moving forward Board will be touching base on these goals at each meeting.
- **Board Member Recruitment (Update)**
 - Application will be available in school office.
- **Update/Information on Hybrid Instruction**
 - **Continuing Hybrid Model IF Metrics Rise**
 - On January 19, 2021 ODE released recommendations for returning students to school building
 - Discussion about on-site COVID testing
 - If metrics rise into orange and/or red zone and we remain in hybrid model there is a potential of lack of liability coverage
 - **7th and 8th Grade in Person**
 - Discussion about moving 7th and 8th graders under current metrics.
 - **Post 2nd Vaccine Plans**
 - First vaccine for staff Feb 9th, second dose scheduled for March 9th.
 - Proposal from admin to teach students in CDL on March 10th and 11th due to limited sub pool. Asking staff to have some pre-recorded lessons planned. Dates may change if second dose is delayed.

New Business

- **Board and ED end of year evaluation framework**
 - March Board meeting, framework of Board review in place
 - April Board meeting, evaluation itself

- May Board meetings, performance review
- **Golden Bell Award**
- Award for significant and sustained contribution to the school
- Proceed with nominations of 3 individuals

Public Comments

- Josh Bevard - questions about moving 7th and 8th graders in per person, COVID is not going away. What can parents expect? Quality electives.
- Kim Torrey - Impressed with how hybrid is going, feels safe as a parent and teacher. Talking about meaningful middle school electives. Computer safety, would be helpful to have some information about how to behave online.
- Jennifer Smid - impressed with 4th and 7th grade teachers.

Items for next agenda

Meeting adjourned at 7:56pm

Minutes submitted by Kate Panum