

Coburg Community Charter School Board Meeting Minutes

Coburg City Hall, 91136 N. Willamette Street, Coburg, OR

Monday December 9, 2019 6:00pm

Meeting called to order at 6:03pm

Pledge

Board members present: John Barry, Kate Panum, Sarah Brooke, Brenda Willis, Paul Thompson, Kim Torrey, Janel McPherson, and John Scholl (phone)

Staff members present: Lisa Jager and Shara MonDragon.

Guests: Finance Committee- Molly Rust, Ryan Mckillop, A. P Parks, Patric Campbell

Agenda: The agenda was accepted.

Public Comments: none

Consent Agenda: The minutes from the October 14, 2019 CCCS Board Meeting were accepted.

General Reports

PCS Report

- CCCS had float in parade, hot chocolate booth
- PCS approved a commercial vacuum
- Auction will be February 29, 2019 at Valley River Inn

Administration Report

Facilities

- 3 proposals for damaged roof area- Bridgeway Contracting, Latini and Latini, 2G Construction,
- Contracting with Linn Benton for E-rate grant
- Waiting to hear from 4J regarding lease agreement

Staffing Update

- Mentor/coach for new certified staff has begun.
- Level 2 EA position will begin soon

Community

- Winter skills day planning has begun
- 295 volunteer hours
- 276 pounds of food collected during food pantry drive.

Teaching and Learning

- Fall conferences were well attended.

Behavior/PBIS

- Continued increase in referrals

Special Work Session

Joint work session with the CCCS Finance Committee.

Reviewed Board-Finance Committee Work Sheet 12/2/19

Discussed near term financial needs and opportunities.

Facilities Repairs

- Siding, roof, fascia, and concrete

Technology Upgrades

- E-rate credit is in 2020.

PERS Employer Incentive Fund

Other Priorities- Staff Compensation

Old Business

CCCS will be on waitlist for investing in PERS Employer Incentive Fund.

Additional 2019-20 budget to support near term needs.

John moved to approve the proposed 2019-21 Budget Update December 6, 2019. Board unanimously approved motion.

2018/19 Audit Report and Letter to Board

- No major findings

Paul Thompson motioned to accept the 2018/19 Audit Report. Board unanimously approved motion.

Board Goal #4 Update

- Lisa will contact Eugene preschools and organizations that work with underserved populations to promote CCCS.

January board meeting agenda

- Dress code update.
- Middle School electives.

Holiday staff party

- Tentatively set for Jan 10.

Public Comments: none

Meeting adjourned at 8:00pm

Minutes submitted by Kimberly Torrey