

**Coburg Community Charter School Board Meeting  
Coburg City Council Room, Board & Staff Members  
91136 N Willamette St.  
Coburg, OR 97408**

**Via Zoom for guests**

**Monday, October 24, 2022 6:00pm**

**Call to Order: 6:03 pm**

**Board members present:** John Barry, Brenda Willis, Kate Panum, Doug Young, Donna Villena, Jacen Miller, Mercia Petewon

**Honorary Board members present:** Janel McPherson

**Staff members present:** Dave Wallace, Melodi Jayne

**Guests:**

**Pledge**

**Agenda:** Board agrees to move forward with proposed amendments to agenda posted Friday, October 21, 2022

**Public Comments:** None

**1. Consent Agenda:**

1. The minutes from Board Meeting minutes from September 26, 2022

**2. General Reports**

**1. PCS Report**

1. Met fundraising goal at Bronco Dash
2. Trunk or treat with community dinner this Friday, 10/28/22

**2. Finance and Budget Report**

1. Meeting with investment group next month
2. Discussion of audit challenges

**3. Administration Report**

1. Review of admin report
2. Scope and sequence to be completed for each grade in math and language arts

**3. Information/Discussion Items**

**1. Policy Updates process**

1. Governance committee charter doesn't cover policy but rather strictly board governance
2. Moving forward Board members will be responsible to track and update policies as needed - Jacen and Donna willing to take this on this year

**2. SIA Grant Report**

**3. Academic philosophy**

**4. Strategic Priorities - derived from SWOT assessment**

1. Review of compiled SWOT assessment

**5. Board and Committee Goals**

1. Agree to use the SWOT assessment as a guideline for board/committee work
2. Next meeting will set time to discuss the mission and vision activities for the rest of the year

**6. Calendar**

**7. Operational Reserve Policy**

1. Review of reserve policy and changes/edits
2. Action item next meeting

**8. Public Acknowledgment of Donations**

1. Suggestion to move to general reports-public acknowledgement of contributions
2. Donors recorded in minutes

**9. 4j Annual Report and SIP**

1. Review of 4j annual report

**4. Action Items**

**1. Board of Director Goals**

**2. Policy Update Approval**

**Public Comments:** None

Items for the next agenda:

- Work around mission and vision (info)
- Operation reserve policy
- Policies for update
- Golden Bell nominations
- Mid-year budget revision

**Adjourn Meeting: 8:31pm**

Meeting minutes compiled by Kate Panum, CCCS Board Secretary