



OBJECTION TO RELEASE OF DIRECTORY INFORMATION – 2019-20

Complete only if you wish to restrict the disclosure of directory information

Directory information is personally identifiable information in an education record which would not generally be considered harmful or an invasion of privacy if released. Examples include student name; parent name, email and telephone number; student email; and photograph. For more information, see school board policy JOA and the school Handbook. *This form is valid for the present school year only.*

OPTIONS

NO RESTRICTION

The school may release directory information. You do not need to complete this form.

LIMITED RESTRICTION

The school **MAY RELEASE** directory information, **EXCEPT** (check all that apply):

- No School Directory / School-Related Organizations** – I do not want my name, my student’s name or any family contact information released to school-related organizations such as People for Coburg School (PCS) or the school photo provider. I understand that this means my student will not be included in a school directory.
- No Yearbook / Class Photos Use** – I do not want my student’s photograph or name to appear in the yearbook or in official class photos.
- No Publicity** – I do not want my student’s photograph, video or name to be used on the school or school website or in any school publication produced by and made available to the public by the school. To the extent that the school controls access by news media reporting on school programs and topics during school hours, I do not want the news media to identify by name, interview, photograph or video my student.

COMPLETE RESTRICTION

No Information – the **school may not release** any directory information about my child. I understand that this means that information about and pictures of my child will not appear in any school publications that are made public such as yearbooks, official class photos, athletics, music, drama or graduation programs, and honor lists. It also means that my name and contact information, and my child’s name, will not be provided to PCS or other parent groups, which may publish a student directory. It also means that my student’s image and voice will not appear on the school website, a teacher website or in any publication produced by and made available to the public by the school.

This is the most restrictive option. Selecting this option restricts the school and school from releasing any personally identifiable directory information about a student, including basic details like their name or photo. **DO NOT** select this option if you wish your student to be in the yearbook or class photo, identified in a music or drama program or listed in a team roster. Instead, check one or more of the Limited Opt Out options above.

Please sign and return to school office only if you have read and understand the options above.

Print Student Name: _____

Date of Birth: _____

Print Parent Name: _____

School: _____

Parent Signature: _____

Date: _____

Office: Record in Synergy and file in student’s cumulative file